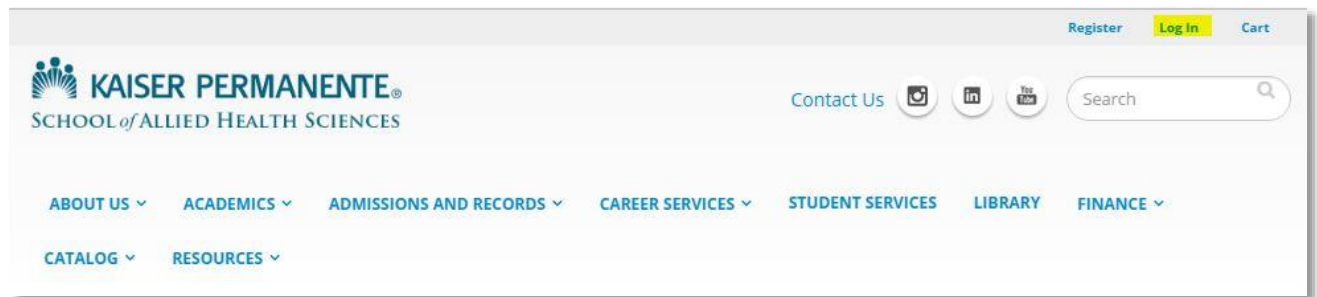


Accessing KPScholar

To access your course in KPScholar, you must first log into KPSAHS.edu. Please follow the below steps to access KPScholar.

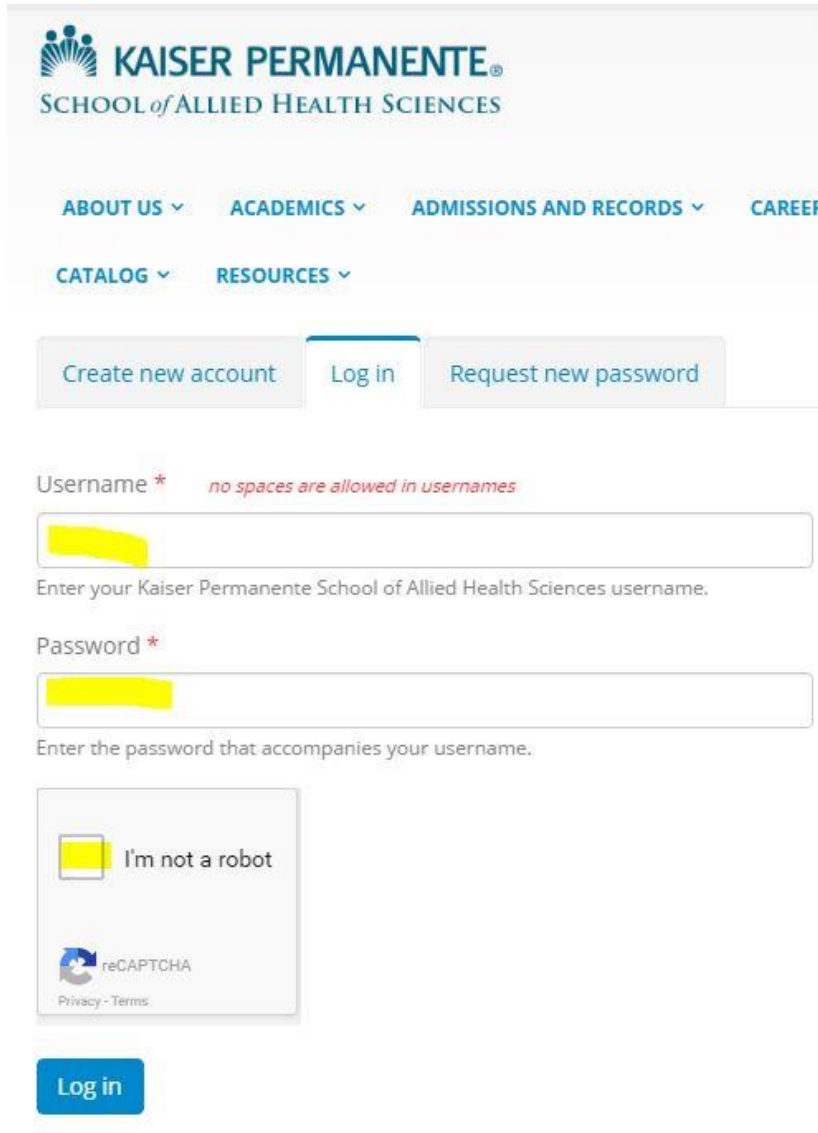
Type KPSAHS.edu into your search browser (preferably Google Chrome).

After landing KPSAHS.edu please click the Log in section of the top right menu.



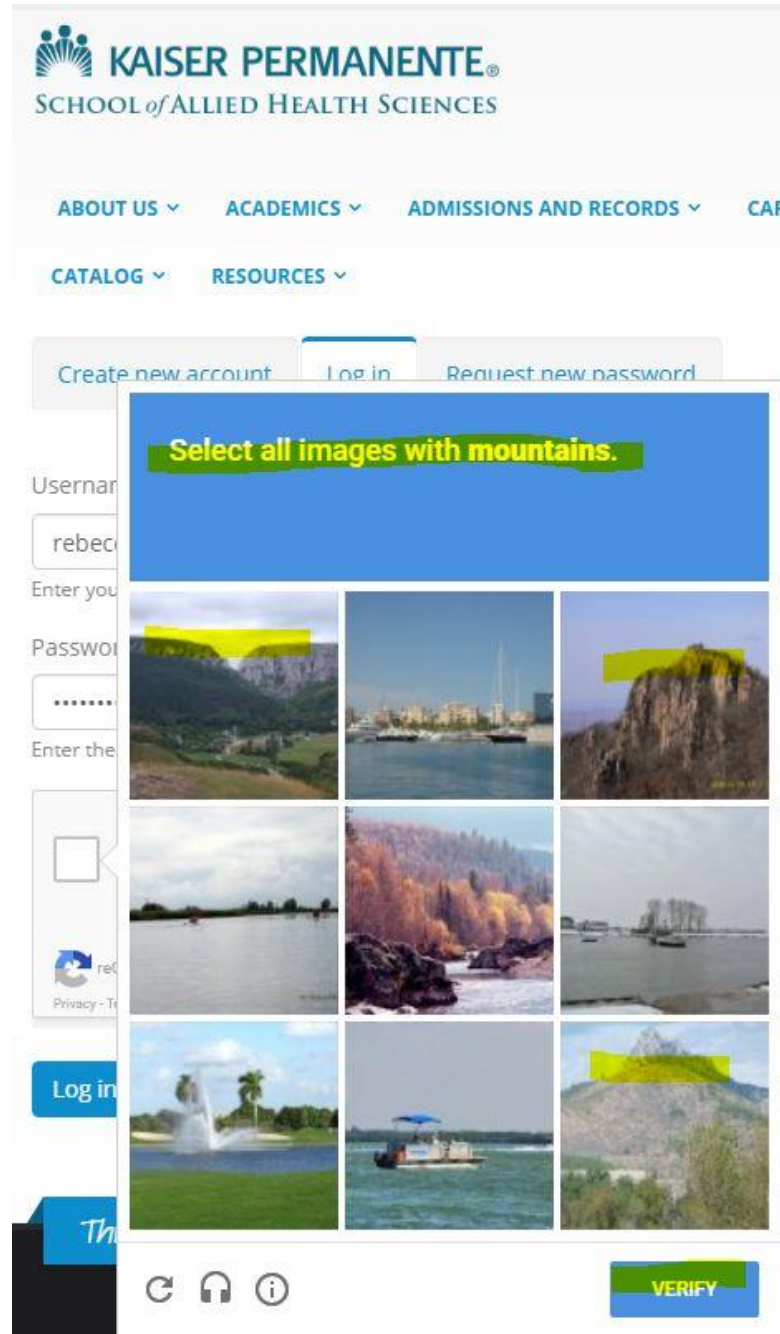
Click into the User Login fields and enter your Username and Password.

Username are normally your KPScholar email address.



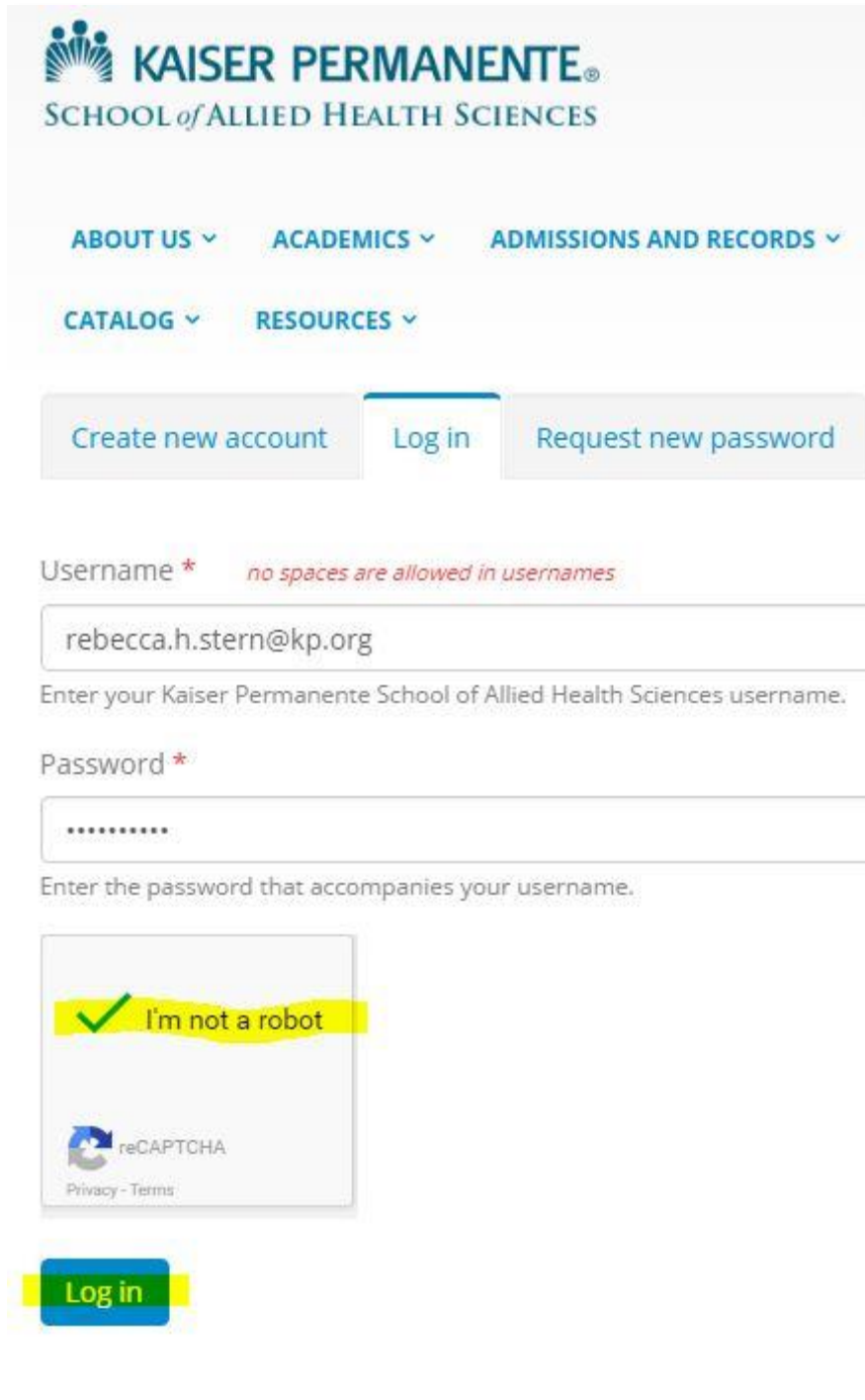
The screenshot shows the login page for the Kaiser Permanente School of Allied Health Sciences. At the top, there is a navigation menu with links for ABOUT US, ACADEMICS, ADMISSIONS AND RECORDS, CAREER, CATALOG, and RESOURCES. Below the navigation menu are three buttons: "Create new account", "Log in", and "Request new password". The "Log in" button is highlighted with a blue underline. Below the buttons are two input fields: "Username *" and "Password *". The "Username *" field has a red asterisk and a red note that says "no spaces are allowed in usernames". Below the "Username *" field is a text prompt: "Enter your Kaiser Permanente School of Allied Health Sciences username." Below the "Password *" field is a text prompt: "Enter the password that accompanies your username." Below the input fields is a reCAPTCHA widget with the text "I'm not a robot" and the reCAPTCHA logo. Below the reCAPTCHA widget is a blue "Log in" button.

Complete the CAPTCHA box by clicking the box and following the directions. Once that is complete, click verify.



The image shows a screenshot of the Kaiser Permanente website's login page. The page header includes the logo and navigation links: ABOUT US, ACADEMICS, ADMISSIONS AND RECORDS, CATALOG, and RESOURCES. Below the header are links for 'Create new account', 'Log in', and 'Request new password'. The login form contains fields for 'Username' (with 'rebec' entered), 'Password' (with '*****' entered), and 'Enter the' (with a checkbox). A CAPTCHA overlay is positioned over the login form, displaying the instruction 'Select all images with mountains.' in a green box. The CAPTCHA grid consists of nine images: a mountain landscape, a harbor with a sailboat, a rocky cliff, a lake with a boat, autumn trees, a boat on a lake, a fountain, a boat on a lake, and a mountain peak. A green box highlights the top-left image, and another green box highlights the top-right image. At the bottom of the CAPTCHA grid are icons for refresh, audio, and help, and a 'VERIFY' button.

A green checkmark will appear next to the “I’m not a robot” section indicating that you can now click log in.



The screenshot shows the login page for the Kaiser Permanente School of Allied Health Sciences. At the top, there is a navigation menu with links for ABOUT US, ACADEMICS, ADMISSIONS AND RECORDS, CATALOG, and RESOURCES. Below the menu are three buttons: Create new account, Log in, and Request new password. The Log in button is highlighted with a blue underline. The form fields for Username and Password are present. The Username field contains the email address rebecca.h.stern@kp.org. The Password field is masked with dots. Below the password field is a reCAPTCHA widget. The reCAPTCHA widget shows a green checkmark and the text "I'm not a robot" highlighted in yellow, indicating a successful verification. Below the reCAPTCHA widget is a blue Log in button, also highlighted in yellow. The page footer contains the text "Privacy - Terms".

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[CATALOG](#) [RESOURCES](#)

[Create new account](#) [Log in](#) [Request new password](#)

Username * *no spaces are allowed in usernames*


rebecca.h.stern@kp.org

Enter your Kaiser Permanente School of Allied Health Sciences username.

Password *

.....

Enter the password that accompanies your username.



[Log in](#)


[Privacy - Terms](#)

When you log in, you are directed to your profile page. There, you can click either on your course name or on the Go to KPScholar button to enter KPScholar.

Home / BLS_Test_2

BLS_Test_2

[Edit Profile](#)



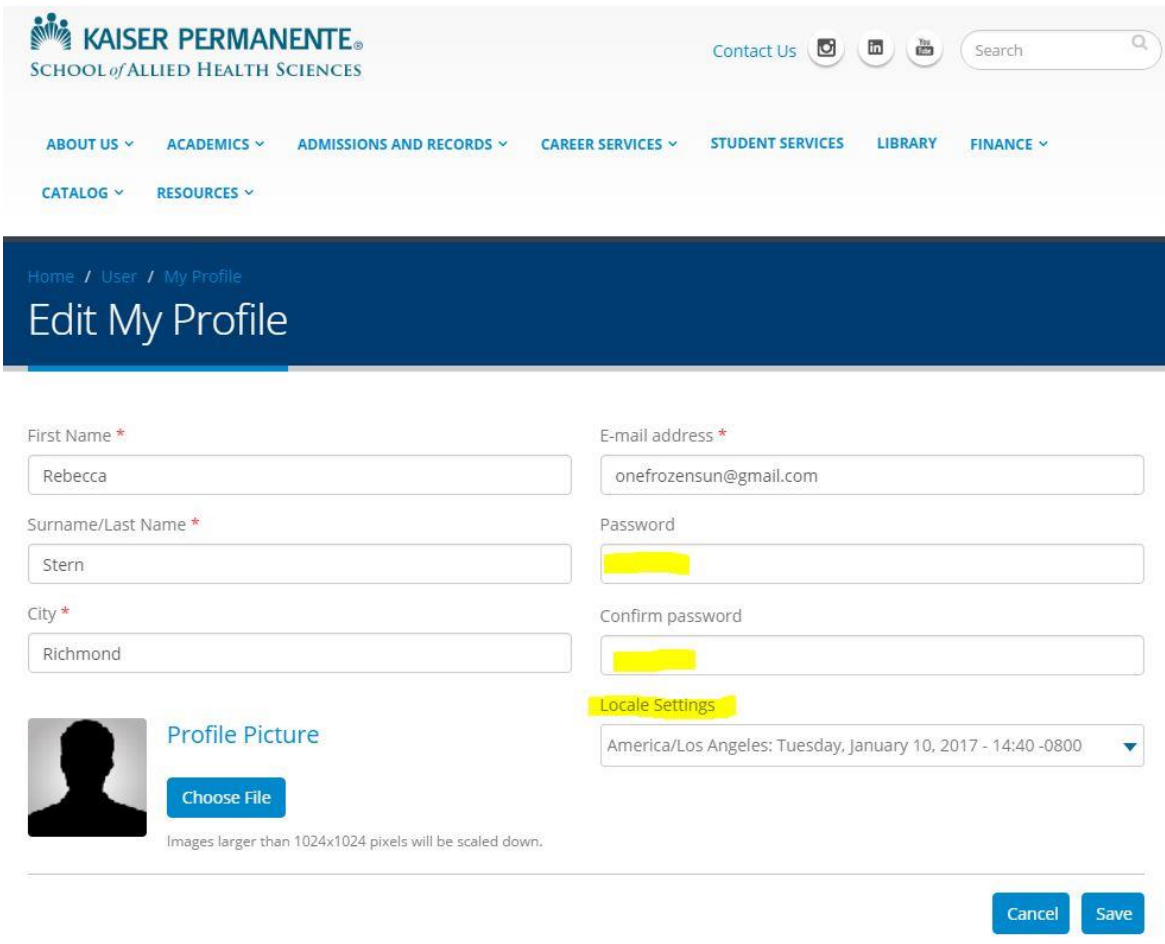
Username BLS_Test_2
E-mail onefrozensun@gmail.com
City Richmond

[My Courses](#) [Go to KPScholar](#)




Course Name	Category	Enrolled	Last Accessed
American Heart BLS (HCP) 2016-2017	CPR		Jan 4th, 2017
RE 103 Medical Terminology Winter 2017	Radiography	Jan 5th, 2017	Jan 5th, 2017

You can also click the Edit Profile button to edit your profile.

This is also where you can edit your password, upload a profile picture, and choose your time zone.



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Home / User / My Profile

Edit My Profile

First Name *
Rebecca

E-mail address *
onefrozensun@gmail.com

Surname/Last Name *
Stern

Password
[Redacted]

City *
Richmond

Confirm password
[Redacted]

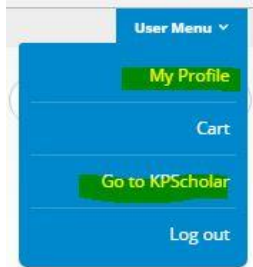
Profile Picture
Choose File

Locale Settings
America/Los Angeles: Tuesday, January 10, 2017 - 14:40 -0800 ▾

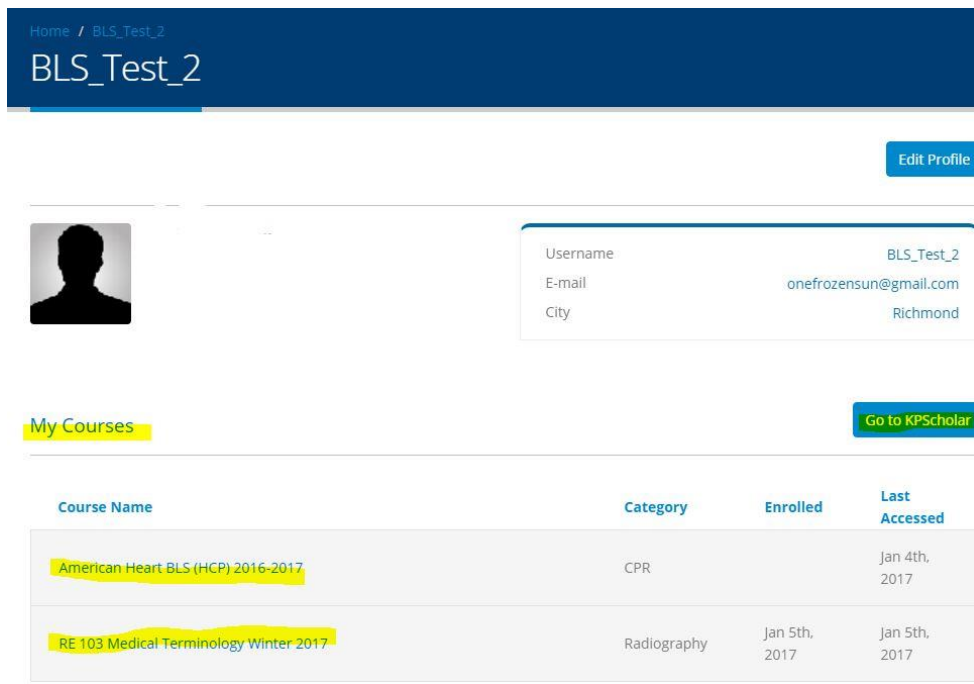
Images larger than 1024x1024 pixels will be scaled down.

Cancel Save

When you have completed your profile, you can visit a KPScholar course by navigating to the top right side of the screen and choosing either My Profile or Go to KPScholar.



If you chose your profile, you will see your courses listed under the My Courses section of the page. Click on your course.



The screenshot shows a user profile page for 'BLS_Test_2'. At the top, there is a breadcrumb 'Home / BLS_Test_2' and the page title 'BLS_Test_2'. On the right, there is an 'Edit Profile' button. Below the profile picture, there is a table of user information:

Username	BLS_Test_2
E-mail	onefrozensun@gmail.com
City	Richmond

Below this is the 'My Courses' section, which includes a 'Go to KPScholar' button. The courses are listed in a table:

Course Name	Category	Enrolled	Last Accessed
American Heart BLS (HCP) 2016-2017	CPR		Jan 4th, 2017
RE 103 Medical Terminology Winter 2017	Radiography	Jan 5th, 2017	Jan 5th, 2017

You will be directed into one of your courses. As you can see, my example below shows that I am in the Medical Terminology Course.



The screenshot shows the Kaiser Permanente School of Allied Health Sciences website. The breadcrumb trail is: Home > My courses > Radiography > RE103MT2017. The page title is "Medical Terminology". The navigation menu includes: Home, My home, Site pages, My profile, Current course (RE103MT2017), and Participants. The main content area contains: Medical Terminology Syllabus, System Presentation, and Med Term System Presentation submission.

If you chose Go to KP Scholar instead of chose to click directly into your class from your user profile, you will be directed to the KP Scholar homepage. Find your course by clicking on My home.



The screenshot shows the Kaiser Permanente School of Allied Health Sciences website. The breadcrumb trail is: Go to KPSAHS.edu. The page title is "Course categories". The navigation menu includes: Home, My home, Site pages, My profile, My courses, Administration, and My profile settings. The main content area contains a list of course categories: Medical Assisting (4), QBS Level 2 (1), Ethics Post Graduate Certificate Program (2), Student Symposia (1), LMP Bilingual Employee Program (1), Radiography (26), and Sonography (5).

Then click on the name of your course listed under Course overview.



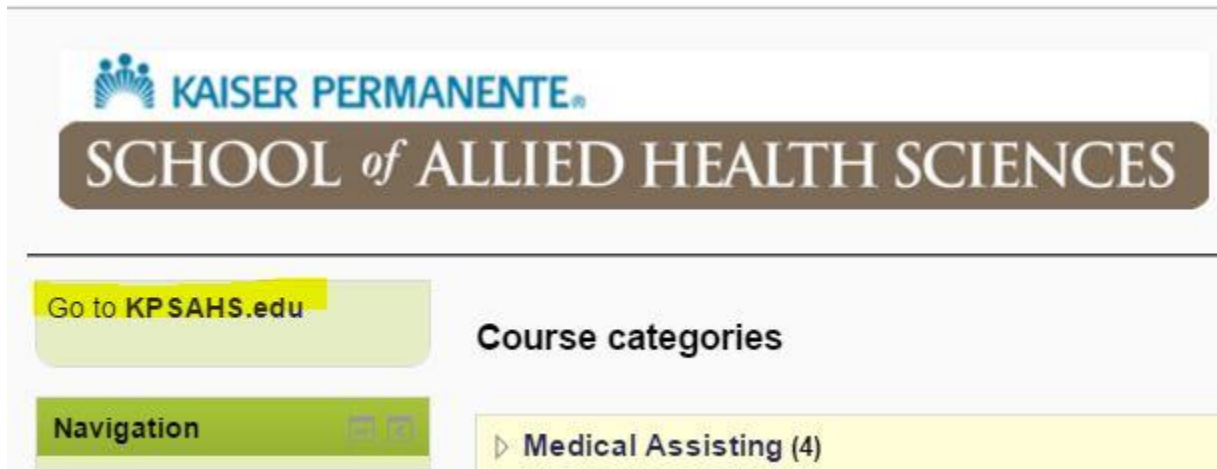
The screenshot displays the user interface for the Kaiser Permanente School of Allied Health Sciences. At the top, the logo and name are shown. Below this is a green navigation bar with the text "Home ► My home". The main content area is divided into two columns. The left column contains a "Navigation" menu with options like "Home", "My home", "Site pages", "My profile", "My courses" (with sub-items "RE103MT2017" and "BLS-HCP-16-17"), and "Administration" (with "My profile settings"). The right column is titled "Course overview" and lists two courses: "RE 103 Medical Terminology Winter 2017" and "American Heart BLS (HCP) 2016-2017". Under the first course, there are two notification items: "You have quizzes that are due" (with a checkmark icon) and "You have Turnitin Assignment 2s that need attention" (with a document icon).

If you wish to go back to KPSAHS.edu click on either Home link.



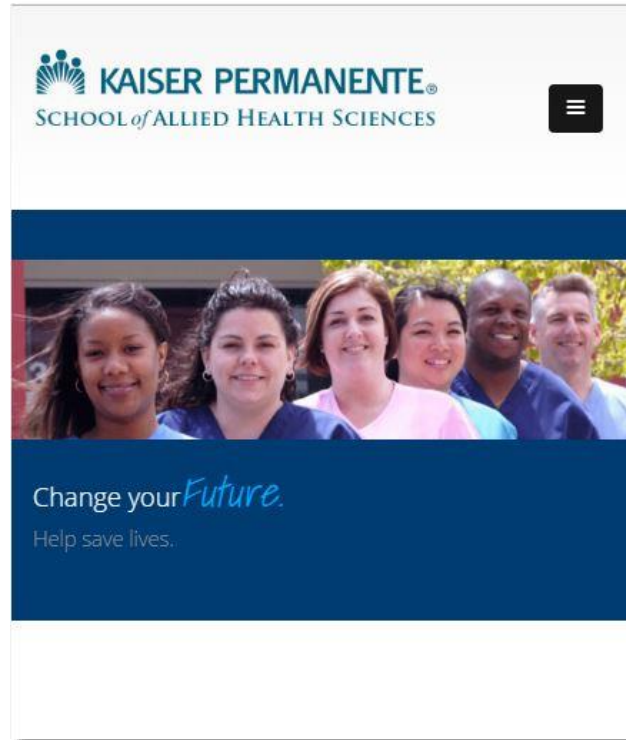
The screenshot shows the website header with the Kaiser Permanente logo and the text "SCHOOL of ALLIED HEALTH SCIENCES". Below the header is a green breadcrumb trail: "Home ▶ My courses ▶ Radiography ▶ RE103MT2017". A navigation menu is open, showing "Home" as the selected item, with sub-items: "My home", "Site pages", "My profile", "Current course", and "RE103MT2017". The main content area is titled "Medical Terminology" and contains two links: "Medical Terminology Syllabus" (with a red document icon) and "System Presentation" (with a red speech bubble icon). Below these links is the text "Med Term System Presentation submission".

Then click on the Go to KPSAHS.edu link.



The screenshot shows the website header with the Kaiser Permanente logo and the text "SCHOOL of ALLIED HEALTH SCIENCES". Below the header is a green button labeled "Go to KPSAHS.edu". To the right of the button is the text "Course categories". Below the button is a navigation menu with "Navigation" as the selected item, and a sub-item "Medical Assisting (4)" highlighted in yellow.

Now you are navigated back to the main website.



Remember to log out when you are done using the system.

